



VERSO RUNNING HEAD = AUTHORS' LAST NAME OR LEAD AUTHOR, et al

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Figure caption = Times (Roman), 8 point type / 10 point leading. Full captions and photo credits (if necessary) should be provided for each photo and figure.

should be directed should be indicated in the cover letter. For the corresponding author, telephone and fax numbers and e-mail address should be provided as well.

Abstract: Manuscripts should include an abstract of 100-150 words summarizing the significant findings.

Keywords: Six to twelve keywords or phrases should be supplied to aid in indexing the article.

Text headings: Headings should be set flush left and the text should begin on the next line. For example:

(LEVEL-ONE HEAD = TIMES (BOLD), 10 PT/13 PT, ALL CAPS)

Headings should be set flush left. There should be two line spaces above and one space below a Level 1 Heading. Please remember to indent the first paragraph of the first sentence after a running head.

2nd-Level Heads = Times (bold), 10 pt/13 pt upper/lower case characters)

Second-level Heading (bold, upper case and lower case characters). There should be one line of space above the second-level head. Indented text should start the first line under the second-level head.

Nomenclature: A nomenclature section defining all symbols used should be included at the end of the paper. Please indicate S.I. units.

Tables: Tables should be numbered consecutively and include a clear descriptive caption at the top. Avoid the use of structural formulas in the body of tables. Table footnotes should be given a footnote symbol as explained in

FIGURE 1

ABREVIATED TITLE - 8 PT TIMES (ROMAN) SMALL CAPS

the Footnotes section, proceeding by row rather than by column order.

3rd level Heading: (Italic:, upper case and lower case characters)

Third level Heading: 10 pt type /13 pt leading, Times (Roman) italic:, upper case and lower case characters. There should be one line space above the third-level head. Indented text should start the first line under the third-level head.

Mention of figures and tables within text: When referring to figures, tables and other elements within the text, always call the element by its full name (for example: "See Table 1," "Figure 1 illustrates...," "Refer to Scheme 1." Do not use ambiguous phraseologies (for example: "1 illustrates...") that do not clearly denote the element being referred to.

Footnotes: Authors are encouraged to minimize the use of footnotes. A footnote may include the designation of a corresponding author of the paper, current address information for an author (if different from that shown in the affiliation), and traditional footnote content. Information concerning grant support of research should appear in a separate Acknowledgments section at the end of the paper, not in a footnote. Acknowledgments of the assistance of colleagues or similar notes of appreciation also properly belong in an Acknowledgments section, not in footnotes.

Footnotes should be indicated in the text by the following symbols: *(asterisk or star), † (dagger), ‡ (double dagger), ¶ (paragraph mark), § (section mark), \parallel (parallels), # (number sign). Do not use numerals for footnote callouts, as they may be mistaken for bibliographical reference call-outs or exponents. Type each footnote at the bottom of the typescript page on which its text call-out appears. Footnotes within a table should be indicated by the same symbols listed above. Reinitialize symbol sequence within tables. Type footnotes to a table directly beneath the table.

REFERENCES

References should be indicated in the text by consecutive Arabic numbers in brackets. The full list should be collected at the end of the paper in numerical order. All references in the list should be cited within the text, and vice versa. References should be numbered by the order in which they appear in the text. Listed references should be complete in all details, including article titles in journals. All authors on each paper should be cited; "et al." is not sufficient. Journal title abbreviations should conform to Mathematical Reviews VERSO RUNNING HEAD = AUTHORS' LAST NAME OR LEAD AUTHOR et al

Index style.

Examples:

Journal article:

[1] Last name one, first initial., Last name two, first initial. (year). Title of article. *Journal Title, volume*, pages.

Book:

[2] Last name, first initial. (year). Book Title (edition). City: Publisher.

Stand-alone Web document

[3] Last name, first initial. (year). List of authoring systems. Retrieved date, from http://www.website.com/.

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